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సవ్యతూ చేసే చెడ్డ పని ఫలితమును ఏడుస్తూ అనుభవించాలి.

VACATION SCHEDULE - 2014-'15

COMMON HOLIDAYS

S.No.	Month & Date	Day	Holiday
01	April 13, 2014	Sunday	Mahavir Jayanthi
02	April 18, 2014	Friday	Good Friday
03	May 14, 2014	Wednesday	Buddha Poornima
04	July 29, 2014	Tuesday	Id-UI-Fitr
05	August 15, 2014	Friday	Independence Day
06	August 18, 2014	Monday	Krishnashtami
07	August 29, 2014	Friday	Ganesh Chaturthi
08	October 2, 2014	Thursday	Mahatma Gandhi Jayanthi
09	October 3, 2014	Friday	Vijaya Dashimi
10	October 6, 2014	Monday	Bakri -id
11	October 23, 2014	Thursday	Diwali
12	November 4, 2014	Tuesday	Moharrum
13	November 6, 2014	Thursday	Gurunanak Jayanthi
14	December 25, 2014	Thursday	Christmas
15	January 26, 2015	Monday	Republic Day
16	February 17, 2015	Tuesday	Mahashivaratri
17	March 6, 2015	Friday	Holi

RESTRICTED HOLIDAYS

01	August 8, 2014	Friday	Varalakshmi Vratam
02	January 14, 2015	Wednesday	Makara Sankranthi
03	January 15, 2015	Thursday	Pongal
04	March 21, 2015	Saturday	Ugadi
05	March 28, 2015	Saturday	Rama Navami

Autumn Break

September 29, 2014 to October 10, 2014 (12 Days)

Winter Break

December 22, 2014 to January 01, 2015 (11 Days)

Summer Vacation

May 04, 2015 (Monday) to June 17, 2015 (45 Days)

T I M E T A B L E

Name.....

Class & Section..... Roll No.....

Admn. No..... House

	I	II	III	IV	V	VI	VII	VIII
Monday								
Tuesday								
Wednesday								
Thursday								
Friday								
Saturday								

T I M E T A B L E

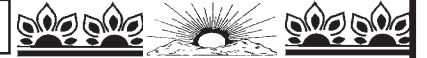
Name.....

Class & Section..... Roll No.....

Admn. No..... House

	I	II	III	IV	V	VI	VII	VIII
Monday								
Tuesday								
Wednesday								
Thursday								
Friday								
Saturday								

H O M E W O R K / A S S I G N M E N T



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చీమను చూసి క్రమశిక్షణ నేర్చుకో, భూమిని చూసి ఓర్పు నేర్చుకో,
గురువును చూసి సుగుణాలను నేర్చుకో.



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వెయ్యి అడుగుల ప్రయాణం కూడా ఒక్క అడుగుతోనే ప్రారంభమౌతుంది

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All About My Teachers and Me

I am studying in class

My Class Teacher is : Smt / Shri

My other mentors are :

English : Smt / Shri

Hindi / Telugu (II Lang) : Smt / Shri

Hindi / Sanskrit / Telugu (III Lang) : Smt / Shri

Maths : Smt / Shri

General Science / EVS : Smt / Shri

Social Science : Smt / Shri

Computer Science : Smt / Shri

Art : Smt / Shri

Craft : Smt / Shri

Music : Smt / Shri

Librarian : Smt / Shri

Physical Education : Smt / Shri

Headmaster : Shri A. Satya Kishore

Vice Principal : Shri M.S.K. Deva Rayalu

Our torch bearer – Principal : Shri D. Raja Sekhar Rao

(a) My interests in Games / Sports : i).....
ii)
iii)

(b) My goals

(c) My strengths.....

(d) My interests / hobbies.....

HOMEWORK / ASSIGNMENT



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నువ్వు నీ ఆదర్శాల మీద ఎంత ధృఢంగా ఉంటావో
ఇతరుల ఆదర్శాలను అంత ధృఢంగా గౌరవించు



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ప్రంచములో నువ్వు ఆశించే మార్పు ముందు నీ నుండే రావాలి

ATOMIC ENERGY CENTRAL SCHOOL, MANUGURU
GAUTAMI NAGAR, ASWAPURAM – 507 116
Khammam Dist., A.P.

PERSONAL RECORD OF THE STUDENT

1. Name of the Student.....
2. Name of the Father/Guardian
3. Name of the Mother.....
4. Sex
5. Date of Birth
6. Date of Admission Admn.No.:.....
7. Class Section House
8. Local / Office Address of the Parent / Guardian
.....
.....
.....
Phone No:..... Mobile No:
- Permanent Address
.....
.....
Phone No:..... Mobile No:
9. Library Card No:
10. Height.....Weight.....Blood Group.....
Oral Hygiene.....Vision (L).....(R).....
11. CHSS Card No: (if any)
12. Whether belongs to SC / ST / BC / others.....
13. Nature of tuition fee payable: whether DAE / NON-DAE / TNP

14. Identification Marks:

i)

ii).....

15. Hometown / Village

16.

Specimen Signature of the Parent / Guardian	Relationship to the Pupil
i.....
ii.

17. Name of the nearest Railway Station

I hereby declare that the above-mentioned information is correct,
I agree to abide by the rules and regulations of the school as
amended from time to time.

Date:

Signature of the Parent / Guardian

Note: To be filled in by the Parent / Guardian and handed over to the Class Teacher.



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పెద్దల యెడల గౌరవము, హృదయ పవిత్రత, కర్తవ్య పాలన, లేని పనులు మంచి ఫలితాన్ని ఇవ్వవు



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నీలోని జ్ఞాన దీపాన్ని సువ్వే వెలిగించుకోవాలి

ATOMIC ENERGY CENTRAL SCHOOL, MANUGURU

GAUTAMI NAGAR, ASWAPURAM – 507 116
Khammam Dist., A.P.

PERSONAL RECORD OF THE STUDENT

1. Name of the Student.....
2. Name of the Father/Guardian
3. Name of the Mother.....
4. Sex
5. Date of Birth
6. Date of Admission Admn.No.:.....
7. Class Section House
8. Local / Office Address of the Parent / Guardian

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Phone No:..... Mobile No:

Permanent Address

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.....

Phone No:..... Mobile No:

9. Library Card No:
10. Height.....Weight.....Blood Group.....
Oral Hygiene..... Vision (L).....(R).....
11. CHSS Card No: (if any)
12. Whether belongs to SC / ST / BC / others.....
13. Nature of tuition fee payable: whether DAE / NON-DAE / TNP/CISF

14. Identification Marks:

i)

ii).....

15. Hometown / Village

16.

Specimen Signature of the Parent / Guardian	Relationship to the Pupil
i.....
ii.....

17. Name of the nearest Railway Station

I hereby declare that the above-mentioned information is correct,
I agree to abide by the rules and regulations of the school as
amended from time to time.

Date:

Signature of the Parent / Guardian



HOMEWORK / ASSIGNMENT



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నీకు ఎల్లప్పుడు మంచి జరగాలని కోరుకునేవాడే నిజమైన స్నేహితుడు



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చెడు ప్రవర్తన కలవారితో స్నేహం చేయకు

PAY DECLARATION

(TO BE FURNISHED BY THE PARENTS)

I, the undersigned, hereby declare that as on 1st July, 2014 my pay is as under

1. Basic Pay	Rs.
2. Grade Pay	Rs.
4. Personal Pay	Rs.
5. Special Pay	Rs.
6. D.A.	Rs.
Total	Rs.

I certify that the above information furnished by me is correct.

Date:..... Signature:
Name Designation
Ph(O) Ph(R)
Office Address

To
The Principal
AEC School (M), Gautami Nagar,
Aswapuram, Khammam Dist. (A.P)

My Son / Daughter / Ward, Master / Kumari
is studying in Class Section in AECS (M), Gautami Nagar,
Aswapuram.

Signature :.....

Note: Parents are requested to enclose a pay certificate from their office in support of their declaration.

A Word to Parents & Students

The school calendar is a very important brochure, which provides glimpses of the activities of the school. It contains useful information regarding admission rules, uniforms, examinations, vacation, C.C.A., sports activities, promotion rules, projects/ assignments, unit tests etc. Parents and students are therefore advised to go through the school calendar carefully. In fact, it is in the interest of the students to be in close touch with all the activities of the school mentioned in the calendar and participate in them wholeheartedly.

प्रार्थना

असतो मा सद्गमय ।
तमसो मा ज्योतिर्गमय ।
मृत्योर्मा अमृतं गमय ।

दयाकर दान विद्या का हमें परमात्मा देना ।
दया करना हमारी आत्मा में शुद्धता देना ।
हमारे ध्यान में आओ, प्रभु आँखों में बस जाओ,
अँधेरे दिल में आकर के, परम ज्योति जगा देना ।
बहा दो प्रेम की गंगा, दिलों में प्रेम का सागर,
हमें आपस में मिल-जुलकर, प्रभु रहना सिखा देना ।
हमारा कर्म हो सेवा, हमारा धर्म हो सेवा,
सदा ईमान हो सेवा व सेवकचर ना देना ।
वतन के वास्ते जीना, वतन के वास्ते मरना
वतन पर जाँ फिदा करना, प्रभु हमको सिखा देना ।
दयाकर दान विद्या का हमें परमात्मा देना ।
दया करना हमारी आत्मा में शुद्धता देना ।
ॐ सहनाववतु सहनौभुनक्तु सहवीर्यं करवावहै ॥
तेजस्विनावधीतमस्तु, मा विद्विषावहै ।
ॐ शान्तिः। शान्तिः। शान्तिः॥

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धन से पुस्तक मिलती है, ज्ञान नहीं ।



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जब आगे बढ़ना कठिन होता है, तब कठिन परिश्रम ही आगे बढ़ाता है।

ప్రతిజ్ఞ

భారతదేశము నా మాతృభూమి
భారతీయులందరూ నా సహోదరులు
నేను నాదేశాన్ని ప్రేమిస్తున్నాను.
సుసంపన్నమైన బహువిధమైన
నా దేశ వారసత్వ సంపద నాకు గర్వకారణము.
దీనికి అర్హత పొందడానికి సర్వదా నేను కృషి చేస్తాను.
నా తల్లిదండ్రులను, ఉపాధ్యాయులను
పెద్దలందరినీ గౌరవిస్తాను.
ప్రతివారితోనూ మర్యాదగా నడుచుకొంటాను.
నా దేశముపట్ల, నా ప్రజలపట్ల సేవా నిరతితో ఉంటానని
ప్రతిజ్ఞ చేస్తున్నాను.
వారి శ్రేయోభివృద్ధిలే నా ఆనందానికి మూలం.
“ జైహింద్ ”

छात्र प्रतिज्ञा

भारत हमारा देश है और सब भारतवासी हमारे भाई - बहन हैं ।
अपना देश हमें प्राणों से भी प्यारा है ।
इसकी समृद्धि और विविध संस्कृति पर हमें गर्व है ।
इसके सुयोग्य बनने का हम सदा प्रयत्न करते रहेंगे ।
हम अपने माता -पिता, शिक्षकों और गुरुजनों का आदर करेंगे
और सबके साथ शिष्टता का व्यवहार करेंगे ।
हम अपने देश और देशवासियों के प्रति वफादार रहने की
प्रतिज्ञा करते हैं ।
उनके कल्याण और समृद्धि में ही हमारा सुख निहित है ।
॥ जय हिंद ॥

PLEDGE

India is my country.
All Indians are my brothers and sisters.
I love my country and I am proud of its rich and varied heritage.
I shall always strive to be worthy of it.
I shall respect my parents, teachers, classmates and all elders
and treat everyone with courtesy.
I shall be kind to animals and plants.
To my country and to my people I pledge my devotion.
In their well-being and prosperity alone lies my happiness.

Jai Hind!

राष्ट्र गान

जन गण मन अधिनायक जय हे,
भारत-भाग्य-विधाता ।
पंजाब-सिंध-गुजरात-मराठा, द्राविड़ उत्कल बंग ।
विन्ध्य हिमाचल, यमुना-गंगा, उच्छल जुलधि तरंग ।
तव शुभ नामे जागे, तव शुभ आशिष मांगे ।
गाहे तव जय गाथा ।
जन गण मंगलदायक जय हे, भारत भाग्य विधाता ।
जय हे, जय हे, जय हे ।
जय जय जय जय हे ॥

राष्ट्र गीत

वन्दे मातरम्
सुजलां सुफलां मलयज-शीतलाम्
शस्य श्यामलां मातरम्
वन्दे मातरम्
शुभ्रज्योत्स्ना-पुलकित यामिनीम्
फुल्लकुसुमितद्रुमदलशोभिनीम्
सुहासीनीम् सुमधुरभाषिणीम्
सुखदां, वरदां मातरम् वन्दे मातरम्

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जिसके पास उम्मीद है, वह लाख बार हारकर भी नहीं हारता ।



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ईश्वर एक दरवाजा बंद करता है, तो दूसरा खोलकर रखता है।

Mother of Mine

Mother of mine you gave to me
All of my life to do as I please
I owe everything I have to you
Mother, sweet mother of mine.

Mother of mine when I was young
You showed me the right way things have to be done.
Without your love where would I be
Mother, sweet mother of mine.

Mother you gave happiness
Much more than words can say
I pray the Lord that He may bless you
Every night and day.

Mother of mine, now I have grown
I can walk straight all on my own
I would like to give you what you gave to me
Mother, sweet mother of mine.



Happiness !

Happiness happiness
Is making others happy
Happiness happiness
Is there for you and me
Happiness happiness
You can't buy with money
Happiness happiness
Can only be received, it's free.
So if you are looking for some one to make you happy
Why don't you just go and give your love away
And I know that if you live by the simple rule that
You will feel that happiness will find you today
Oh! Happiness happiness
Is walking right beside you
Happiness happiness
Is knocking at your door.



PROSPECTUS

A. ATOMIC ENERGY EDUCATION SOCIETY

Atomic Energy Central Schools are run and managed by Atomic Energy Education Society, an Autonomous Body, under the Department of Atomic Energy, Govt. of India. The Governing Council of the Society consists of members who are senior officers and scientists / Engineers of the Department of Atomic Energy.

At present the Society is running schools at Mumbai , Tarapur (Maharashtra), Hyderabad & Manuguru (A.P.), Jaduguda, Narwapahar, Turamdih (Jharkhand), Narora (U.P.), Kakrapara (Gujarat), OSCOM (Orissa), Indore (M.P.), Rawatbhata (Rajasthan), Kalpakkam, Anupuram, Kudankulam (Tamilnadu) & Kaiga, Mysore (Karnataka).

PREPARATORY CLASSES :

The AEES has adopted administrating Pre-Preparatory and Preparatory classes from the academic year 2001-2002. Well qualified and experienced teachers have been recruited for this purpose.

TALENT NURTURE PROGRAMME :

The Talent Nurture Programme is a policy decision made by AEES to extend free educational facilities to economically backward & bright tribal children from the neighbouring villages. Accordingly, AECS, Manuguru has been adopting bright children every year by admitting them in Class-I from 2000 onwards. These children are provided with free text books, notebooks, uniform, stationery items and a monthly scholarship.

B. GENERAL INFORMATION :

AEC Schools aim at providing an overall development of children to meet the future challenges. AEC Schools have classes from Pre- Preparatory to class X to prepare the students for the All India Secondary School Examination conducted by the Central Board of Secondary Education, New Delhi.

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मुस्कुराने से आधे दुख दूर हो जाते हैं।



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आलस्य दरिद्रता का दूसरा नाम है।

Classes XI and XII in Mumbai and Tarapur, are affiliated to the Maharashtra State Board of Secondary & Higher Secondary Education, Mumbai, at Hyderabad to the Board of Intermediate Education, Andhra Pradesh, and at Kalpakkam and Kudankulam, they are affiliated to Tamil Nadu Higher Secondary Education, Chennai.

At all the other centres, these classes are affiliated to the All India Senior School Certificate Examination of CBSE, New Delhi. Senior secondary classes affiliated to CBSE have started functioning in Mumbai and Tarapur along with the Junior colleges affiliated to the state board.

C. ACADEMIC YEAR

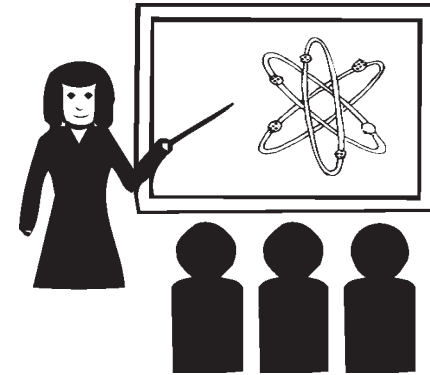
The academic year begins on 1st April and concludes on 31st March.

D. SCHOOL ADVISORY COMMITTEE

AEC School, Manuguru has a School Advisory Committee for guidance and co-ordination.

E. MEDIUM OF INSTRUCTION:

The medium of instruction is English in all AEC Schools. Jaduguda (Jharkhand) and Rawatbhata (Rajasthan) have Hindi medium schools too.



F. ADMISSION RULES:

a) Dates of Admission

The process of admitting pupils to various classes begins in January and is finalised by 30th March, except in cases of transfer.

b) Admission Process

For classes I to VIII, the wards of DAE employees are admitted on submitting a transfer certificate along with a satisfactory academic record. However, from class IX onwards, DAE wards shall be admitted on the basis of their performance in the admission test. Wards of Non-DAE personnel shall be admitted subject to availability of seats.

c) Birth Certificate

The birth certificate issued by the Municipality/Municipal Corporation should be produced when seeking admission to Pre-Prep, Prep and Standard I. The birth certificate issued by a Panchayat officer, Village Mukhia/Sarpanch of a Gram Panchayat should be endorsed by the Revenue/Panchayat Gazetted officer of the area concerned and should be produced at the time of admission. Admission will not be granted on the basis of an affidavit in lieu of a birth certificate.

The original birth certificate should be produced when seeking admission to classes II and above, only if the place of birth is not indicated in the Transfer Certificate (T.C.) from the previous school attended.

d) Transfer Certificate

Those seeking admission to any class from II Standard to X Standard will be required to give a valid T.C. from the school last attended. The T.C. produced should be signed by the regular Principal/Vice-Principal (if Principal is not available) and countersigned by an officer not below the rank of a District Inspector of Schools, Education Department of the State/Union Territory concerned. In the case of students, migrating from a CBSE affiliated school, the T.C. should be countersigned by

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अंधेरे को कोसने से बेहतर है, एक दीया जलाया जाए।



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the Regional Officer of the Board or the Officer of the Board at the Headquarters of CBSE or the Assistant Commissioner of KVS or the Deputy Director of the NVS.

e) Non-DAE Category:

Admission of the children of Non-DAE category in AECS is not automatic. Such admission will be decided by AEES purely on the basis of merit. Applications will be issued for such children during February & March only.

f) Age:

The minimum age of a student seeking admission to any class should be as under, as on 31st March of the Calendar year (born on or before March 31).

Class	Minimum Age
Pre-Prep	3 years (born on/before 31 March 2011)
Prep	4 years (born on/before 31 March 2010)
I	5 years (born on/before 31 March 2009)

G. SCHOOL FEE:

The Fee will be charged for all the twelve months of an academic session. However, fee for students of AECS, joining in the middle of the academic session, on account of transfer, will be charged from the month in which they are admitted, provided they have paid the fee for earlier months in the previous school.



Fee for DAE/Non-DAE Wards

Table-1

Sl. No	Classes	PUVVN Fee (₹ per month)	Computer Fee (₹ per month)	Tuition Fee For DAE Wards (₹ per month)	Tuition Fee For Non-DAE Wards (₹ per month)
1	Pre-Prep to V	150	Nil	500	750
2	VI to X	150	30	500	750

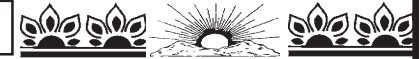
Fee Waivers and Concessions:

01. All girl students and students belonging to SC/ST categories of DAE and Non-DAE are exempted from paying tuition fee.
02. PUVVN fee is to be paid by all boy students of all categories as given in Table-1 .

PUVVN Fee for Girl students (both for DAE and Non-DAE Wards)

Class	Number of Children in a family	PUVVN Fee to be paid
Pre-Preparatory to Class-V	Any number	Full fee as given in the above table (No concession)
Class VI-X	1) A single child who is a girl	No fee to be paid
	2) Only two children both of whom are girls	50% of the fee given in Table-1 to be paid by each.

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ज्ञान एक खजाना है, लेकिन अभ्यास इसकी चाबी है।



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जो प्रश्न पूछता है वह पाँच मिनट के लिए मूर्ख बनता है, लेकिन जो नहीं पूछता वह जीवनभर मूर्ख बना रहता है।

Note: PUVVN fee is to be paid by all categories of students except girl students, who need to pay according to the table given above. It is also informed that, parents desiring to receive a concession as above, have to submit an affidavit on a stamp paper of ₹ 20/- indicating the status of the number of girl children. The affidavit should also declare that the parent shall intimate the school authority within a month about any change in future, in the above mentioned status of girl children.

All the dues must be cleared by 9th November, 2014

1. The Class Teachers will collect the fee on the first three collection days as per the dates specified and issue the receipt to the pupils. After the due date, the fee will have to be paid, with a fine, in the office and the receipts can be collected.
2. In case, a receipt is not given to the student before the end of the last period of the day, the matter should be brought to the notice of the Head of the school.
3. Students, whose parents belong to the Non-DAE category and are employed with any Central/State Government/Public Sector Undertaking, or are in the auxiliary/supporting services with a DAE unit with basic pay excluding Dearness Allowance less than ₹ 4500/- (as per pre-revised scale) or ₹ 11200/- (as per revised pay) per month will be charged fee on a par with DAE wards. (If both parents are working, then the Combined Basic Pay of both the parents excluding Dearness Allowance shall be taken into account for granting the concession).
4. Students who are children of DAE employees who have superannuated or have expired while in service or who have become invalidated while in service will be treated on a par with DAE wards.
5. Children of DAE employees who have resigned, taken voluntary retirement, been compulsorily retired from service or terminated will be charged the fee applicable to Non-DAE wards.

The fee charged for different certificates:

- a. Bonafide certificate ₹ 10/-
- b. Late payment of School Fee ₹ 10/-
- c. Duplicate Report Card / Marks Sheet ₹ 50/-
- d. Railway Concession Form ₹ 10/-
- e. Re-Checking of Annual Examination Answer scripts ₹ 50/- per subject
- f. Duplicate TC (with formal procedure) ₹ 50/-
- g. Re-admission fee ₹ 100/-
- h. Admission fee ₹ 10/-

H) Uniform for the students:

With a view to bring about uniformity in all schools of AEES, the following dress code is followed:

For Prep Classes:

- a) Boys: Plain sky blue shorts, shirt with blue checks (half-sleeves), black leather shoes and navy blue socks.
- b) Girls: Plain sky blue shirt, tunic with blue checks, black leather shoes and navy blue socks.

Winter: Navy blue pullover, Navy blue scarf/cap.

For Classes I to VIII:

- a) Boys : White shirt, grey/white shorts, navy blue socks and white canvas and black leather shoes, navy blue neck tie with light blue stripes(diagonal), navy blue canvas belt with a brass buckle with the school emblem, no shoulder flaps.
- b) Girls : White blouse, grey/white tunic, navy blue socks and white canvas and black leather shoes, navy blue neck tie with light blue stripes(diagonal), navy blue canvas belt with a brass buckle with the school emblem, no shoulder flaps.

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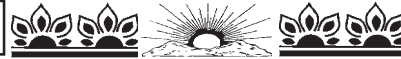
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“Let no feeling of discouragement prey upon you, and in the end you are sure to succeed.” -Abraham Lincoln



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“If you are not willing to risk the usual you will have to settle for the ordinary.”- Jim Rohn

For classes IX & X:

a) Boys : White shirt (without shoulder flaps), grey/white trousers, navy blue neck tie with light blue stripes(diagonal), navy blue canvas belt with a brass buckle with the school emblem, navy blue socks, white canvas and black leather shoes.

b) Girls : White salwar, grey/white kurta (without shoulder flaps), white dupatta, navy blue socks, white canvas and black leather shoes.

Note:

1. The white uniform is to be worn on Wednesdays and Saturdays.
2. During winter months, a navy blue sweater and a scarf/cap are to be worn.
3. Bathroom slippers are not allowed.
4. The hair bands or ribbons worn by the girls must be white on Wednesdays and Saturdays, and black or navy blue on other days.

**I) EXAMINATIONS & CCE
(CONTINUOUS AND COMPREHENSIVE
EVALUATION)**

Continuous and Comprehensive Evaluation (CCE) refers to a system of school-based evaluation of students that covers all aspects of students’ development. It is a process of assessment of a child which emphasizes on two-fold objectives. These objectives are continuity in evaluation on the one hand and assessment of broad-based learning and behavioural outcomes on the other.

The term ‘continuous’ is meant to emphasise that evaluation of identified aspects of students’ growth and development is a continuous process rather than an event, built into the total teaching-learning process and spread over the entire span of an academic session. It means regularity of assessment, diagnosis of learning gaps, use of corrective measures and feedback of evidence to teachers and students for their self evaluation.

The second term ‘comprehensive’ means that the scheme attempts to cover both the scholastic and co-scholastic aspects of students’ growth and development. Since abilities, attitudes and aptitudes can manifest themselves in forms other than the written word, the term refers to application of a variety of tools and techniques (both testing and non-testing) and aims at assessing a learner’s development in areas of learning like, knowledge, understanding/comprehension, application, analysis, evaluation and creativity.

Formative and Summative Assessment:

Formative assessment is a tool used by the teacher to continuously monitor a student’s progress in a non-threatening and supportive environment. It involves regular descriptive feedback, a chance for students to reflect on their performance, take advice and improve upon it. It involves students being an essential part of the assessment from designing criteria to assessing self or peers. If used effectively, it can improve a student’s performance tremendously while raising the self-esteem of the child and reducing the workload of the teacher.

For classes 1-VIII Formative Assessments will be conducted 4 times in an academic session, two before SA -I and two before SA -II. The overall weightage of the 4 F.As is 40%. IX & X classes have Formative Assessments FA - I, FA - 2, FA-3, two before SA-1 and one after SA-1.PSA (Problem Solving Assessment) will be conducted for class IX.

The Summative Assessments (SA) for classes I to VIII will be conducted by the school. The SA question papers for class IX will be issued by CBSE. The SA – I Question papers for class X will be issued by CBSE whereas the SA – II for class X will be a CBSE ‘board conducted’ examination.

Summative assessment is carried out at the end of the course of learning. It measures or ‘sums up’ how much a student has learned from the course. It is usually a graded test, i.e., it is marked according to a scale or a set of grades. Assessment that is predominantly of summative nature will not by itself be able to yield a valid measure of the growth and development of the child. There should be a judicious blend of both Formative and Summative Assessments.



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“Trust because you are willing to accept the risk, not because it’s safe or certain.” - Anonymous



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“When your life flashes before your eyes, make sure you’ve got plenty to watch.” - Anonymous

The Summative Assessments will be conducted twice in an academic session and the overall weightage will be 30% for each Summative Assessment.

The percentage of marks will be added on the basis of the formula given below:

For Classes I to VIII :-

FA-1+FA-2+FA-3+FA-4+SA-1+SA-2
10%+10% +10%+ 10%+30% +30%=100%

For Classes IX to X :-

FA-1+FA-2+FA-3+PSA+SA-1+SA-2
10% +10% +10%+ 10%+30% +30%=100%

In the primary section, some of the suggested activities for Formative Assessment in languages are dictation, reading, poetry recitation, dramatisation & story telling. The activities for Maths and EVS are quiz, memorisation of tables, oral tests, projects, picture identification etc.

Subjects, Marks and Duration of Written Examinations

Class	Subject	Max .Marks for SA1&SA2	Duration	Remarks
I to V	English, 2 nd Language (Telugu/Hindi), EVS, Mathematics	50 Marks	2 hrs.	There will be no written test for EVS in SA-1 for classes I &II
VI to VIII	English, 2 nd Language (Telugu/Hindi), Mathematics, Science, Social	90 Marks	2 ½ hrs.	3 hours for English
VI to VIII	3 rd Language (Telugu/Hindi/ Sanskrit)	40 Marks	2 hrs.	--
IX to X	English	Main Paper+ including OTBA- 80 marks Speaking Skills- 10 Marks Listening Skills- 10 Marks Total- 100 marks	3 to 3 1/2 Hours	Speaking and Listening Skills Assessment Will be Conducted separately
	2 nd Language Telugu	90 Marks	3 Hours	No OTBA for Telugu
	2 nd Language Hindi, Mathematics,, Science, Social	Main Paper - 90 Marks OTBA- 10 Marks Total-100 Marks	3 to 3 1/2 Hours	

Note:

*An additional 15 minutes will be given for reading the question paper for students of classes VI to X.

Promotion Norms

1. A student will be declared qualified if she/he gets a grade higher than E-1 in all subjects.
2. The student of class IX have to secure 25% marks in SA 1 and SA2 together (average)
3. The students of the class IX who have not obtained D and 25% in SA1 and SA2 will be allowed to improve their performance in SA2 through a subsequent attempt. If they don't Score 25% and D grade, they will not be promoted to class X .
4. Upgradation cannot be taken up for any subject for those students who Score as E1 grade.
5. All subjects in IX & X except Telugu have OTBA (Open Text Based Assessment) 10 Marks in each subject.
6. In the English subject for classes IX & X ASL (Assessment of speaking and Listening Skills) Examination is conducted in SA1 and SA2 and the best score is added to the Final Grade.
7. It is mandatory for the students to appear for SA1 & SA2
8. In Std. IX & X, if a student secures the total grade points in the range of 40 – 52 in Co-Scholastic areas, his/her grade in one academic subject will be upscaled to the next higher grade. If his/her co-scholastic grade point aggregate falls in the range of 53 – 65, this benefit will be extended to two academic subjects, starting with a subject in which he/she has secured the lowest grade. The upscaled grades will be mark with “**” in the report book. No grade will be upscaled twice. There will be no upscalling of E2 and A1 grades. In case of a tie in grade points in two or more subjects, the subject in which the student has scored higher marks will be preferred. If the marks are the same, the total of the Summative Assessment (SA1 + SA2) marks will be brought into consideration. If there is still a tie, the total of the Formative Assessment marks will be taken into account to resolve the tie.
9. Benefit shall be given to the students who win I / II position / prizes in competitions held at the state level and / for participation in competitions held at the National /International level organised by a body recognised by the State/Central Government/ CBSE. Any competition organised by such agencies related to the co-scholastic areas / activities included in the Boards’s CCE card may be considered for awarding this benefit. Those students who qualify under this provision will benefit by getting their grade upscaled to the next higher grade in two subjects provided this benefit has not been given to the student under the aforesaid grade point scheme.

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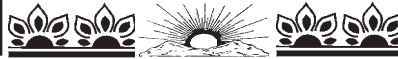
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“Too many of us are not living our dreams because we are living our fears” - Les Brown



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*Failure is just another way to learn
how to do something right.*

General Rules for Examinations

1. Absence without valid reasons in any examination or test will be viewed seriously.
2. Use of any unfair means during the examinations shall be viewed seriously.
3. A minimum of 75% attendance is essential for appearing in the Annual examinations/SA/Board exams.
4. Projects /assignments/ activities conducted as part of Formative Assessment are compulsory. The grades of Formative Assessment shall be determined by taking the average of the grades obtained in the activities.
5. After SA1 / Half Yearly Examinations, the progress card / report book shall be sent to parents. The same shall be returned to the school with the signature of the parent.
6. Application for the verification of marks/grades in an exceptional case may be considered at the discretion of the Head of the school on payment of Rs.50/- per subject. However, answer scripts in such cases will not be shown to the parents / guardians or pupils.
7. Grades will be awarded to students based on their overall performance.
8. The norms as announced by CBSE from time to time shall be implemented by the school on its approval by AEES, Mumbai.

GRADING SYSTEM:

All assessments with regard to the academic status of the students shall be done in marks and overall assessment will be given in grades on a nine-point scale in the secondary classes (VI to X). A 5 point scale shall be used in the primary classes (I to V). The report cards will carry only the grades.

5-Point scale for the assessment of Scholastics Performance in the Primary Classes :

Outstanding	A*	90 - 100%
Excellent	A	75 – 89%
Very Good	B	56 - 74%
Good	C	35 - 55%
Can Do Better	D	Below 35%

3-Point scale for Co-Scholastic areas/activities in the Primary Section :

GRADE	A*	A	B
GRADE VALUES	3	2	1

5- Point scale for Computer/Art/Music/E.Ed/Craft(Primary)

A*	A	B	C	D
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9-Point Scale for the assessment of Scholastic Performance in the Secondary Classes :

Marks Range	Grade	Grade Point
91 – 100	A1	10.0
81 – 90	A2	9.0
71 – 80	B1	8.0
61 – 70	B2	7.0
51 – 60	C1	6.0
41 – 50	C2	5.0
33 – 40	D	4.0
21 - 32	E1	-
20 and below	E2	

5-Point Scale used for Co-scholastic Areas / Activities(Secondary)

GRADE	A	B	C	D	E
RANGE	4.1-5.0	3.1-4.0	2.1-3.0	1.1-2.0	0 – 1.0
GRADE POINTS	5	4	3	2	1

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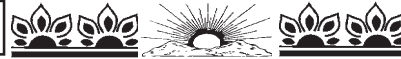
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“Failure defeats losers, failure inspires winners”
- Robert T.Kiyosaki



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Listen, or thy tongue will make thee deaf.

ASSESSMENT OF CO-SCHOLASTIC AREAS

Evaluation deals with the collection of evidences regarding changes which occur in the learner’s behaviour during the teaching, learning process. Based on these evidences, interpretation and judgement, the progress of the learner is arrived at and decisions taken. Thus evaluation involves four main sub-processes, i.e., gathering information, interpretation of information, making judgements and taking decisions.

Co-Scholastic Areas for Secondary Section

2(A) Life Skills:

- Thinking Skills
- Social Skills
- Emotional Skills

2(B) Work Education:

- Craft
- Computer Education

2(C) Visual and Performing Arts:

Music (vocal, instrumental), dance, drama, drawing, painting, craft, sculpture, puppetry, folk art forms etc.,

2(D) Attitudes and Values:

- Towards teachers
- Towards schoolmates
- Towards school programmes
- Towards environment
- Value systems

3(A) Suggested Activities (Any 2 of the following)

1. Literary & Creative Skills:

debate, declamation, creative writing, recitation, essay writing, poster-making, slogan writing etc.,

2. Scientific Skills:

Science club, projects, Maths Club, Science quiz, Science Exhibition, Olympiads etc.

3. Information and Technology (ICT) :

PowerPoint Presentation, Website and Cover Page designing, communication, animation, programming, e-books etc.

4. Organizational & Leadership Skills(Clubs):

Eco Club, Health & Wellness Club, Disaster Management, Leadership Skills Club, AEP and other clubs.

3(B) Health & Physical Education: (Any two)

Sports / Indigenous sports, NCC / NSS, Scouting & Guiding, Swimming, Gymnastics, Yoga, First Aid, gardening/shramdaan.

Co-Scholastic Areas for the Primary Section

Attitudes and Values Towards:

- Teacher
- Schoolmates
- School programmes
- Punctuality
- Spirit of service
- Neatness
- Courtesy
- Discipline

Life Skills

- Social Skills
- Communication Skill

Health and Physical Education

- Sports
- PT / Yoga/Medical Check-up

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Developing a mind is important, but developing a conscience is the most precious gift children can receive from their elders



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If you can simply learn to think well, you will have plenty of career and education options to choose from.

**TENTATIVE SCHEDULE OF EXAMINATIONS/ACTIVITIES 2014-15
 CLASSES - I TO V (Primary)**

TERM-1

MONTH	TEST/EXAM	TENTATIVE SCHEDULE
Formative Assessment-1		
April & June 2014	M1	Project work/Activity
	M2	Holiday Home work / Activity
	M3	Class Test (16/07/2014 to 19/07/2014)
Formative Assessment -2		
July & August 2014	M1	Activities
	M2	Unit Test 25/08/2014 to 28/08/2014
	M3	Assignment/ Projects
September 2014	SA-1 Examination- I to V From 10/09/2014 to 24/09/2014- (any 5 days)	
PARENT TEACHER MEETING [I] ON 25/09/2014 (Thursday) MID TERM HOLIDAYS FROM 29/09/2014 to 10/10/2014		
TERM - II		
Formative Assessment -3		
October & November 2014	M1	Holiday Home Assignment / Projects / Activities
	M2	Class Test:24/11/2014 to 27/11/2014
	M3	Activities /Home assignments
Formative Assessment -4		
Dec-2014 & Jan.2015	M1	Activities/Projects/Assignments
	M2	Unit Test 05/01/2015 to 08/01/2015
	M3	Activities/Projects/Assignments
Winter break : 22/12/2014 to 01/01/2015		
PARENT TEACHER MEETING (II) ON 31/01/2015 (Saturday)		
Feb.2015	Confidence Test : 13/02/2015 to 17/02/2015	
Mar.2015	SA-2 Examination- I to V: March 11th to March 24th 2015 (any five days)	
Summer Vacation from 04/05/2015 to 17/06/2015		

**TENTATIVE SCHEDULE OF EXAMINATIONS / ACTIVITIES -2014-15
CLASSES - VI to X**

TERM-I		
MONTH	EXAM	TENTATIVE SCHEDULE
April & June 2014	F. A- 1 M1	Activity
	M2	Activity
	M3	Activity
July 2014	F. A- 2 M1	Activity
	M2	Activity
	M 3	Unit Test, 04-7-14 to 08-07-14
August -2014	23/08/14 to 28/08/14	Revision test for VI to VIII Confidence test for IX & X
September 2014	S.A- 1	Examination will be from 10/09/14 to 20/09/14 starting with 3 rd language,
4 th Oct-2014-distribution of progress cards Parent-Teacher Meeting		
TERM-II		
November 2014	F. A-3 M1	Activity
	M2	Activity
	M3	Activity
Dec - 2014	ANNUAL DAY	
January 2015	F. A- 4 - M1 VI - VIII	Activity
	M2	Activity
	M3	Unit Test II for VI - VIII from 03/01/15 to 09/01/15 (Max Marks 20) 1 st Confidence test for IX and X From 17-1-15 to 22-1-15
February 2015	Parent Teacher Meeting	Confidence test for VI To VIII & 2 nd Confidence test for IX and X, PSA exam for class IX as per the schedule of the CBSE
March 2015	S.A - 2	Annual Examination for Classes VI to VIII as per the Schedule given by AEES
		For Classes IX and X as per the Schedule given by the CBSE

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What we dwell on is who we become



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*Donot wait until conditions are perfect to begin.
Begining makes conditions perfect*

J) General Guidelines:

a) LIBRARY:

1. Pupils of classes I to X have access to books, periodicals, magazines and newspapers in the library.
2. Students are expected to take good care of the library books. It is strictly forbidden to write any remarks in the books or underline words. If there are such remarks in the book already, it should be shown to the librarian on receipt of the books. In case a book is lost or damaged, the estimated present cost will be recovered from the pupil concerned.

b) Laboratories:

- a) The school provides well equipped science laboratories where students of classes IX & X are required to do practical experiments.
- b) In laboratories students of classes from VI to VIII are also permitted to do practical experiments under the guidance of teachers.
- c) Students must handle scientific apparatus and chemicals with extreme care and should strictly follow the instructions given to them by the teachers. Strict discipline should be maintained in the laboratory.
- d) In case of any damage to the apparatus or other laboratory appliances or furniture, the prescribed amount will be recovered from the student.

c) Games and Sports:

All the students are expected to take part in Physical Education activities organized by the school. The competitions for Classes VI to X will be conducted House wise or on an open-to-all basis. The grouping of the students for various competitions will be made on the basis of class/age.

The competitions for team games will be held on league/knock-out basis for all the groups, depending upon the availability of time. There will be one team, per group, per House. A student may take part in only one age group. He/she may represent his/her age group or the higher group.

**PRIMARY SECTION
Sports Schedule – 2014-2015**

Month	Pre-Prep	Prep	Classes I & II	Classes III to IV	Class V
November	Running Race	Running Race	50m Dash	70m Dash	100m Dash
	Thread & Beads	Thread & Beads	Frog Jump Race	Ball Throw	Ball Throw
December	Jalebi Race	Shopping for mother	Back Ward Race	50m Hopping Race(B) Skipping (G)	Long Jump
January	Frog Jump Race	Frog Jump Race	20m Hopping Race	Book Balancing	Hopping Race(B) Skipping (G)

Note : Prizes are awarded for boys & girls separately



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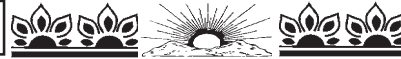
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Rivalries don't exit when you compete with yourself.



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Nobody stands taller than those willing to stand corrected.

**SPORTS AND GAMES SCHEDULE
SECONDARY SECTION :: 2014 - 2015**

S.NO	MONTH	EVENT	ENTRYAGE
01	June-July 2014	Chess intramurals	U -12 , -U -14, above 14 years boys & girls
02	August 2014	Table Tennis intramurals	-do-
03	September, October 2014	Inter AECS Basketball&Volley ball - 2014 at AECS,Norara CBSE ATHLETICS CLUSTER MEET 2014	U -19 Boys & girls U- 14, U -19 Boys & girls
04	November 2014	Volley ball intramurals Inter AECS Volley ball - 2014 at AECS,Tarapur	U -14 & above 14 yrs Boys & girls U- 14, above14 B&G
05	December -2014	Basketball intramurals	-do-
06	December -2014	Annual Sports preliminaries - 2014, Inter AECS Basketball - 2014 at AECS,Anupuram	U -12 ,U -14 above 14 yrs Boys & girls U- 14, above 14 Boys
07	January 2015	ANNUAL SPORTS DAY -2015	U -12 ,U -14 above 14 yrs Boys & girls
08	March/April 2015	Summer Coaching Camp	-do-

d) CCA :

Co-curricular activities form an integral part of a student's life. Competitions in music, drama, G.K., art and educational tours etc. are some of the co-curricular activities, the school provides. The activities are held class wise and on the basis of the house system. In order to instill a spirit of healthy competition and to promote teamwork, the students have been divided into four houses: Mahatma Gandhi House (blue house), Jawaharlal Nehru House (green house), Rabindranath Tagore House (red house) and Subhash Chandra Bose House (yellow house).

**Co-curricular activities
Pre-preparatory classes
2014-15**

S.No	Date	Pre-Prep
1	22.08.2014	Colouring
2	12.09.2014	Clay moulding
3	26.09.2014	Nursery Rhymes*
4	14.11.2014	Fancy dress*
5	21.11.2014	Memory Test
6	05.12.2014	Solo Song*

Note : Interested participants should register their names one week before with the concerned teacher for the asterix marked* events.

**Co-curricular activities
Preparatory classes
2014-15**

SNo	Date	Prep
1	10.07.2014	Draw and colour (any picture of the child's choice)
2	24.07.2014	Clay moulding
3	7.08.2014	Origami
4	21.08.2014	Nursery Rhymes*
5	11.09.2014	Story telling(Eng)*
6	25.09.2014	Calligraphy
7	30.10.2014	Vocabulary Test
8	14.11.2014	Fancy dress*
9	20.11.2014	Memory test
10	4.12.2014	Solo song*

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Do your little bit of good where you are ; it is those bits of good put together that overwhelm the world



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*Freedom to be your best means nothing unless
 you're willing to do your best*

**Tentative Schedule of CCA Programmes - 2014-2015 (PRIMARY)
 House Distribution 05-04-2014**

Group-A

S.No	Date	Competition	Category
		Classes 1 to 3	
1	19.04.14	Art	Open
2	26.04.14	Clay moulding	Individual
3	21.06.14	Paper craft	Individual
4	28.06.14	Memory Test	Open
5	05.07.14	Poem Recitation in English	Individual
6	26.07.14	Solo Dance	Open
7	02.08.14	English Calligraphy	Open
8	16.08.14	Calligraphy 2nd Lang.	Open
9	27.09.14	Vocabulary Test.	Open
10	18.10.14	Story Telling in English	Individual
11	25.10.14	Group Song	Group
12	01.11.14	Group Dance	Individual
13	15.11.14	Story Telling in 2nd Lang	Individual
14	22.11.14	Fancy Dress	Group
15.	29.11.14	No Event	

Total number of events: Open 6
 Individual 6
 Group 2

Group-B

Sl. No	Date	Competition	Category
		Classes 4 & 5	
1	19.04.14	Art	Open
2	26.04.14	Calligraphy Eng/Him/Tel	Open
3	21.06.14	Rakhi/Greetings card Making	Open
4	28.06.14	Memory Test	Open
5	05.07.14	Ethnic Wear	Individual
6	26.07.14	Poem Recitation in Eng	Individual
7	02.08.14	Group Dance	Group
8	16.08.14	Story Telling in English	Individual
9	27.09.14	Solo Song	Individual
10	18.10.14	Spell Bee Selections	
11	25.10.14	Group Song	Group
12	01.11.14	Rangoli	Group
13	15.11.14	Elocutionn in English	Individual
14	22.11.14	Spell Bee - Finals	Individual
15.	29.11.14	Quiz	Group

Note: The schedule is subject to change.Changes will be notified from time to time. A child can participate in all the individual events but the number of prizes to an individual is restricted to five in this category. A Child can participate in only 2 Group Activities.

Total number of events: Open 5
 Individual 6
 Group 4

Tentative CCA Schedule for the year -2014-15
Class - VI - X

S.No.	Date	Competition	Category	Indi/grp
1	19.04.14	Art	Open to All	Individual
2	26.04.14	Solo Song	Jr & Sr	Individual
3.	03.05.14	Group song		Large grp
4.	21.06.14	JAM	Jr & Sr	Individual
5.	30.06.14	Table Decoration	Seniors	<i>Small group</i>
		Wealth from waste	Juniors	
6.	11.07.14	Hindi /Telugu Elocution	Seniors	Individual
		Hindi/Telugu Recitation	Juniors	Individual
7.	19.07.14	Hindi/Telugu Essay writing	Open to all	Individual
8.	26.07.14	Clay modelling	Juniors	Individual
		Declamation	Seniors	Individual
9.	31.07.14	Vegetable Carving	Seniors	<i>Small grp</i>
		Origami	Juniors	<i>Small grp</i>
10.	2.8.14	Debate	Seniors	Individual
		Eng elocution	Juniors	Individual
11.	08.08.14	Eng Essay Writing	Open to all	Individual
12.	16.08.14	Eng recitation	Juniors	Individual
		Eng elocution	Seniors	Individual
13.	06.09.14	Greetings card making	Jr & Sr	Individual
14.	22.09.14	Rangoli	Jr & Sr	Small grp
15.	27.09.14	Spell bee	Jr & Sr	Individual
16.	18.10.14	Indian Festivals		Large grp
17.	25.10.14	Group dance		Large grp
18.	31.10.14	Pot painting	Seniors	Individual
19.	01.11.14	Quiz	Seniors	Small grp
		GK Test	Juniors	Individual
20.	07.11.14	Cooking without fire	Jr & Sr	Small grp
21.	15.11.14	One Minute Speech	Jr&Sr.	Individual

Note:

1. A student will not be awarded more than **four prizes in individual** events and **four prizes in group events**.
2. **Large group** includes *ten* students from classes VI to X. Small group includes *five* students.
3. For each individual activity, each *house* should be represented by *three* students from each class.

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A Drop of ink makes thousands think. If you have learnt to read, you can learn to succeed.

NOTE

- a) Railway Concession forms will be issued to students to travel to and from hometown only. The term hometown denotes:
- i) Native place of the student,
or
 - ii) The place where the parent or if no parent is alive, the guardian of the student normally resides.
- b) Application for Rly. Concession Form for all the children of a parent studying in AEC School should be submitted at one and the same time.
- c) If the children of a parent are studying in different AEC Schools, all their applications should be submitted in the school where the eldest child is studying.
- d) Railway concession forms will be issued for Dusshera Break and Summer Vacation, but not for Winter Break and Deepawali Break.



4. Small Group includes Junior group and Senior group. **Junior group** includes classes VI and VII (**two** students from VI and **three** from VII) and **senior group** includes classes VIII to X (**one** student from VIII, **two** from IX and X **each**).

e) N C C:

- a) To inculcate discipline and foster the spirit of national integration and service in students, boys and girls are inducted into the NCC.
- b) 50 boys and 50 girls are enrolled for NCC from class VII to IX and trained to appear for the 'A' Certificate Examination every year.

RECOMMENDATIONS TO PARENTS

- i) Parents are expected to co-operate with the school authorities in enforcing regularity, punctuality and discipline. They are to ensure that the children prepare their lessons and take an active and helpful interest in school activities.
- ii) Parents are particularly expected to sign on the message, progress reports and other similar documents when so required. Failure to do this may put their children to great inconvenience. They should also keep a watch on the reports in the school calendar. Explanation for absence should be written in the school calendar only.
- iii) Parents and guardians are specially requested to notify the school of any change in their address or telephone number.
- iv) While communicating with the Head of the school, parents are requested to mention in their letter the class and section of their children.
- v) Parents/guardians and others are not allowed to see the pupils or seek interview with the teachers during school hours unless allowed by the Head of the school.
- vi) Parents are requested not to send their children to the school if they are suffering from any contagious or infectious disease.
- vii) Parents are particularly urged to see that their children come to school dressed in clean, tidy and full school uniform. They will provide them with necessary reading books, exercise books, pencils, erasers etc.
- viii) Parents are advised to apply one week in advance for obtaining any certificate from the school. The application:

should have full details of the students such as Name, Admission number, Class, Section etc. along with the required fee.

- ix) Girl students will not wear gold ornaments during school hours.
- x) Parents are exhorted to send their wards to school either on foot or by bicycle. Other modes of conveyance such as automobiles are to be avoided at all costs for the safety of their children and for a cleaner environment.
- xi) Parents are advised not to go to their wards' classes without prior permission from the school authorities.
- xii) Parents are to ensure that their wards bring their tiffin along with them in the morning itself.

INSTRUCTIONS FOR STUDENTS

Dear Students,

Communicate only in English in school except in Hindi and Telugu periods.

Absence

You should always have a good reason for not attending school. You should only be absent with the knowledge and consent of your parents and the absence should be intimated to the school before the school starts.

The names of the students who remain absent for more than five consecutive days, without giving any valid reason in advance, will be struck off the rolls. Such students will have to seek re-admission by paying a re-admission fee of Rs.100.

Late Arrival

If for any reason you are delayed to school, you must submit a letter from your parent seeking permission for half-a-day leave and take the signature of your class teacher in the late attendance record.

APPLICATION FOR RAILWAY CONCESSION FORM FOR STUDENTS

(For Hometown Only)

Note: This proforma is to be filled in and handed over to the office at least 7 days before the expected date of booking the ticket.

PROFORMA

Name of the pupil.....

Class.....

Section.....

Sex: Male/Female.....

Date of Birth.....b) Completed age.....

Hometown/Village.....

a) Outward journey from the Rly.Station.....

b) Name of the Railways

c) Place of booking

Certified that the hometown of my ward as declared above is correct.

Date.....

Signature of the Parent/Guardian

Name of the Parent/Guardian

(Block Letters).....

Address.....

Signature of the Class Teacher

.....

Concession Form No. and Date

Clerk

(P.T.O.)

